

# Minutes of a meeting of the Scrutiny Committee held on 11 June 2019 at Pippbrook, Dorking from 7.00pm to 8.15pm

Present: Councillors Charles Yarwood (Chairman), Tracy Keeley (Vice-Chairman), Lesley Bushnell, Lynne Brooks, David Harper, Paul Potter, David Preedy, Elsie Rosam, Caroline Salmon, Garry Stansfield and Keira Vyvyan-Robinson.

Also present: Councillors Margaret Cooksey, Stephen Cooksey, David Draper, Bridget Kendrick, Claire Malcomson and Clayton Wellman.

## 6. Minutes

The minutes of the Scrutiny Committee meeting held on 9 April 2019 and 21 May 2019 were agreed as a correct record and signed by the Chairman.

## 7. Apologies for Absence

None

## 8. Disclosure of Interests

None

## 9. RIPA Update

The report was introduced by the Chief Executive who outlined the background behind RIPA and provided Members with an update on RIPA since the last update in 2017.

Members discussed CCTV and asked who maintained. The Committee heard that MVDC owned and maintained the cameras and that Surrey Police operated them. Access to data and camera footage was subject to General Data Protection Regulations.

CCTV was installed in a range of locations although mobile CCTV was not in use. Members heard how mobile cameras had been considered for cases of fly tipping, however, these are best used in locations which are regular fly tipping hotspots.

The last RIPA policy was updated in 2016 and Members asked what had changed. The Chief Executive explained that there was changes in legislation and regulations and feedback from the recent inspection by the Investigatory Powers Commissioner's Office. Furthermore, the Chief Executive agreed to circulate the revised policy to committee Members.

It was then asked who gave authorisation for surveillance and the Chief Executive referred to the legislation and guidance which stipulated that the authorising officer must be a senior officer with specific training. The Council's internal legal team were also on hand to provide further guidance.

The Chairman thanked the Chief Executive for the update as well as Members for their questions.

## **10. Street Naming and Numbering Policy**

The report was introduced by the Cabinet Member for Planning. The Executive Head of Service was in attendance to answer questions.

Members noted that MVDC were only responsible for the naming of public highway, some roads may be privately owned and therefore named by the residents or developers.

Members queried road nameplates within the district and asked about the possibility of adding apostrophes to those that needed them. Officers asked for details to be sent on to them so that new nameplates could be ordered if necessary.

Members with park home estates in their wards expressed concern that delivery firms could not find the addresses of park homes on databases. The Cabinet Member for Planning advised that there was a possibility that park home owners were naming and numbering roads themselves and that MVDC may have been unaware of this and so ensure they complied with policy and guidance. She emphasised that residents on park home sites who were experiencing issues with their addresses should approach the site managers and encourage them to speak to MVDC to ensure the naming and numbering of their sites fits into the correct policy and is not duplicated elsewhere within the district.

A change of wording was proposed by a Member to ensure that duplicate property names did not occur. It was felt however, that there was sufficient processes in place to prevent this. Members heard that upon receiving a naming request, Officers would check the local area for similar names.

The Chairman thanked the Executive Head of Service for the report as well as Members for their questions.

## **11. Approval to undertake a detailed feasibility study of the recommended highways options for Leatherhead**

The report was introduced by the Cabinet Member for Projects. Officers were in attendance to answer questions.

Members complimented the concept of the project but it was asked that more emphasis was given on publicising the project roadmap and project plan. Officers explained that these documents were publically available on the Transform Leatherhead website and that stakeholders could attend the Transform Leatherhead forum which took place every 6 months and all members in the north of the district were invited to attend the six monthly reference groups.

Furthermore, Officers agreed to explore more ways in which Members could access this information. The Cabinet Member for Projects told the Committee that an emphasis would be given on increasing and prioritising communications to residents and stakeholders.

Cycle lanes, walking and alternative modes of transport were discussed and Members stressed the importance of including these within the report. The Transport Strategy Project Manager explained to Members that the second phase of the scheme gave more emphasis on this.

The Committee were shown a video outlining the transport modelling within the Leatherhead study area. Officers proposed holding a members briefing for further information on the completed transport modelling.

The Chairman thanked the Officers for their report as well as Members for their questions.

**12. Future Mole Valley Local Plan – updating the Local Development Scheme**

The report was introduced by the Cabinet Member for Planning. The Planning Policy Manager was also in attendance to answer questions.

It was asked if evidence would continue to be gathered on congestion, pollution and noise. The Planning Policy Manager advised that this was the case and would be available to all Members as and when available.

Surrey County Council’s traffic modelling report was discussed and it was asked if this was available to Members. The Planning Policy Manager told Members that this had now been received and a report was planned for the upcoming Planning Policy Working Group. It was not however, available publically as it contained information on the various optioned which had been considered but not yet decided on. A forward plan would be produced for Planning Policy Working Group which outlined items for future agendas, providing Members with an idea of what would be discussed at future meetings.

The Committee asked if Officers would continue to maintain the baseline document. The Planning Policy Manager acknowledged its use and confirmed that it would be kept as part of the evidence base. Confident that will have the information available within that time scale. All members would have the opportunity to debate their issues.

The Cabinet Member for Planning added that a meeting had been arranged with herself, the Planning Policy Manager and the Sir Paul Beresford MP to look at some of the issues in the plan in more detail.

Flooding was also discussed in length and the Committee heard how flooding had been one of the major constraints in deciding whether sites were suitable or not. The Planning Policy Manager added that he had taken account of flooding as an important aspect with regards to the Local Plan.

The Chairman thanked the Planning Policy Manager for his report as well as Members for their questions.

**13. Urgent Items**

None

Chairman: ..... Date: .....