

To all Members of the Council

MEETING OF THE COUNCIL

Your attendance is requested at the Annual Meeting of Mole Valley District Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 21st MAY 2019 at 7.00pm** for the transaction of the business set out in the following Agenda.

Karen Brimacombe
Chief Executive
Monday 13th May 2019

The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

AGENDA

1. CHAIRMAN

To elect the Chairman of the Council for the 2019/2020 Municipal Year.

2. VICE-CHAIRMAN

To appoint the Vice-Chairman of the Council for the 2019/2020 Municipal Year.

3. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 12th February 2019.

4. APOLOGIES FOR ABSENCE

To receive apologies for absence.

5. CHAIRMAN'S ANNOUNCEMENTS

6. RETURNING OFFICER'S RETURN OF MEMBERS ELECTED ON 2nd MAY 2019

Attached at page 7 is a copy of the Returning Officer's Return of Members elected to the Council on 2nd May 2019.

7. POLITICAL BALANCE/FORMATION OF POLITICAL GROUPS / COMMITTEE MEMBERSHIPS 2019/2020

7.1 The Local Government and Housing Act 1989 contains provisions relating to political balance on Committees and Sub-Committees and seats have therefore to be allocated on them in proportion to the representation of political groups on the Council and in accordance with the wishes of the political groups.

7.2 Based upon the information currently provided to the Chief Executive the membership of the Council is as follows:

Liberal Democrat Group	Conservative Group	Informal Independent Group	Bookham Independent
Roger Adams	Tim Ashton	Mary Cooper	Simon Edge
Lesley Bushnell	Lynne Brooks	David Harper	
Margaret Cooksey	Simon Budd	David Hawksworth	
Stephen Cooksey	Helyn Clack	Chris Hunt	
Elizabeth Daly	Rosemary Dickson	Alan Reilly	
David Draper	James Friend	Garry Stansfield	
Paul Elderton	Mary Huggins	Patricia Wiltshire	
Nancy Goodacre	Metin Huseyin		
Raj Haque	Tracy Keeley		
Bridget Kendrick	Richard Moyse		
Paul Kennedy	Charles Yarwood		
Tim Loretto			
Claire Malcomson			
Wayne Monkman			
Emma Norman			
Paul Potter			
David Preedy			
Elsie Rosam			
Caroline Salmon			
Keira Vyvyan-Robinson			
Hazel Watson			
Clayton Wellman			
22/41	11/41	7/41	1/41

7.3 The Council is advised to review the representation of the Conservative, Liberal Democrat, Informal Independent Groups and the Bookham Independent member to determine the allocation of seats to

those Groups as set out on pages 9 to 10 of the Agenda. The Council is also advised to appoint Members to serve on those Committees in accordance with the wishes of the Groups as notified by the Leaders of the Conservative, Liberal Democrat and Informal Independent Groups.

(Please note, an updated schedule outlining the nominees will be circulated at the meeting)

7.4 The Council is to advise the Committees that the principles of proportionality are to be applied by Committees at such time as they might appoint Members to time limited Sub-Committees and Joint Committees.

7.5 The Council is asked to RESOLVE:

- 1) That the Council notes that the membership of the political groups on the Council is a Conservative Group of 11, a Liberal Democrat Group of 22, an Informal Independent Group of 7 and the Bookham Independent Member.
- 2) That the allocation of seats to the Conservative, Liberal Democrat and Informal Independent Groups be on the basis that 13 seats are allocated to the Conservative Group, 26 seats are allocated to the Liberal Democrat Group and 8 seats to the Independent Group and 1 seat to the Bookham Independent Member.
- 3) That the Standards Committee (and Sub-Committees) be not politically balanced and that two seats be allocated to each of the three Groups.
- 4) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and Informal Independent Groups as shown in the schedule which will be circulated at the Council meeting, be approved.
- 5) That two Parish Council representatives (on the schedule to be circulated at the Council meeting), be appointed as non-voting members of the Standards Committee.
- 6) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees (except Licensing & Standards).

8. LEADER OF THE COUNCIL

To elect the Leader of the Council.

9. MEMBERSHIP OF CABINET

The Leader will advise the Council of the membership of the Cabinet (including the Deputy Leader) and the allocation of Portfolios for 2019/20.

10. LEADER AND DEPUTY LEADER OF THE OPPOSITION

The Constitution provides for the Council to appoint a Leader and Deputy Leader of the Opposition.

11. REVIEW OF CABINET WORKING GROUPS

To consider the report set out on pages 11 to 16.

RECOMMENDATIONS

- 1) Amend the Terms of Reference of the Cabinet, as outlined in Part 3 of the Constitution, to
 - Delete reference to the Sustainable Economy Working Group and the Wellbeing Working Group.
 - Include "Establish Task and Finish Cabinet Working Groups to advise the Cabinet and individual Cabinet Members. Such groups will consist of 5 Members of the Council, be politically balanced and chaired by the relevant cabinet Member (who will be one of the 5 members) or his/her nominee".

- 2) Note that Group Leaders will inform the Democratic and Electoral Services Manager of the names of their representatives for each Task and Finish Group.
- 3) Amend the terms of Reference of the Cabinet Working Groups, currently set out in Part 3 of the Constitution, as outlined in appendix 1.

12. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

The Council is asked to appoint representatives to the outside organisations set out on pages 17 to 19. (Please note, an updated list, outlining the nominees will be circulated at the meeting).

13. RECOMMENDATIONS OF COMMITTEES

Standards Committee – 21st March 2019 – Appointment of Mole Valley District Council's Independent Persons

At its meeting on 21st March 2019, the Standards Committee considered the report attached at pages 21 to 23 of this agenda and made recommendations to Council as set out below.

RECOMMENDED TO COUNCIL:

- 1) **That Mrs V Cameron, Mr B Quoroll and Mr R Pett and Mr J Smith be re-appointed as independent persons pursuant to section 28(7) of the Localism Act for a term of four years expiring on the date of the Annual Council meeting in May 2023.**
- 2) **That Mr W Donnelly, Mr P Eaves, Mrs E Lawrence be appointed as independent persons pursuant to section 28(7) of the Localism Act for a term of four years expiring on the date of the Annual Council meeting in May 2023.**

(NB Appendix 1 is exempt from publication as detailed in Item 15 below)

14. LEADERS STATEMENT

The Leader will speak to the Council for up to 5 minutes.

15. EXCLUSION OF PRESS AND PUBLIC

The Committee may exclude the press and public for the following item of business and to do so it must pass a resolution in the following terms:

RECOMMENDED that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that it:

- involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act; namely information relating to any individual and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

13. MOLE VALLEY DISTRICT COUNCIL'S INDEPENDENT PERSONS

Confidential Appendix 1 to agenda item 13 is attached.

(At the conclusion of Agenda Item 15, the Cabinet, Committees, Working Groups and Scrutiny Panels will meet to make their annual appointments).

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Lucy O'Connell on 01306 879384 or e-mail lucy.oconnell@molevalley.gov.uk

NOTE: This meeting will be webcast for live or subsequent broadcast via the Council's internet site (www.molevalley.gov.uk). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.

Mole Valley District Council
Returning Officer's Return of Members Elected on 2nd May 2019

Ward	Name of Elected Member
Ashted Village	Chris Hunt
Beare Green	Caroline Mary Salmon
Bookham North	Roger Martin Adams
Bookham South	Nancy Julia Goodacre
Box Hill and Headley	David Kennaugh Preedy
Brockham, Betchworth & Buckland	Paul James Potter
Capel, Leigh & Newdigate	Lesley Jean Bushnell
Charlwood	Charles Ian Yarwood
Dorking South	Stephen John Cooksey
Holmwoods	Claire Philomena Malcolmson
Leatherhead North	Keira Rowena Vyvyan-Robinson
Leith Hill	Hazel Valerie Ann Watson
Mickleham, Pixham and Westhumble	Elsie Rosam
Okewood	Helyn Clack

ALLOCATION OF COMMITTEE PLACES – MAY 2019

(a) Audit Committee (7 seats)

	Liberal Democrat	Conservative	Independent
1			
2			
3			
4			

(b) Development Control Committee (19 seats)

	Liberal Democrat	Conservative	Independent	Bookham Independent
1				Simon Edge
2				
3				
4				
5				
6				
7				
8				
9				
10				

Substitutes

	Liberal Democrat	Conservative	Independent
1			
2			
3			
4			

(c) Licensing Committee (11 seats)

	Liberal Democrat	Conservative	Independent
1			
2			
3			
4			
5			
6			

(d) Scrutiny Committee (11 seats)

	Liberal Democrat	Conservative	Independent
1			
2			
3			
4			
5			
6			

Substitutes

	Liberal Democrat	Conservative	Independent
1			
2			

(e) Standards Committee (6 Member seats) (This Committee is not subject to political proportionality provisions, subject to Council's approval).

	Liberal Democrat	Conservative	Independent	Parish Council (non-voting representatives)
1				
2				

Substitutes

	Liberal Democrat	Conservative	Independent
1			

Appointments of Representatives to Outside Organisations 2019/20

Organisation	2018/19 Appointments	2019/20 Nominees
Age Concern Mole Valley	Relevant Cabinet Member	Relevant Cabinet Member
Member Armed Forces Champion	Alan Reilly	
Ashtead Common Consultative Committee	David Hawksworth	
Ashtead Peace Hall Memorial Committee nominee – 3 year term of office (Note: The Trustees will decide on the appointments)	Simon Ling (appointed 2017)	N/A in 2019
Bookham Residents Association – Board of Directors	Simon Edge	
Brockham Big Field Community Sports Ltd	Simon Budd	
Central Surrey Council for Voluntary Service	Malcolm Ladell	
Citizens Advice Bureau – Dorking and Leatherhead	Lynne Brooks Tracey Keeley	
Clarion Regional Panel	Claire Malcomson	
Coast to Capital Strategic Joint Committee	Leader	Leader
District Councils Network Assembly	Leader	Leader
Dorking BID Board	Relevant Cabinet Member	Relevant Cabinet Member
Dorking and District Town Twinning Association	Stephen Cooksey	
Dorking Residential Care Homes	Paul Elderton	
Dorking Town Centre Forum	Relevant Cabinet Member	Relevant Cabinet Member
East Surrey Community Safety Partnership (previously Community Safety Partnership)	Relevant Cabinet Member	Relevant Cabinet Member
Environmental Health and Licensing Joint Partnership Board		Relevant Cabinet Member Sub:
Epsom and St Helier University Hospitals – Local Representatives' Panel	Relevant Cabinet Member Sub: Patricia Wiltshire	Relevant Cabinet Member
Friends of Triel	Bridget Kendrick	
Gatwick Airport Consultative Committee	Charles Yarwood Sub: Vivienne Michael	
Gatwick Diamond	Simon Edge	
Gatwick Green Space Partnership	Mary Huggins David Mir	
Gatwick Joint Local Authorities Group	Charles Yarwood	
Joint Waste Committee	Relevant Cabinet Member Sub: Malcolm Ladell	Relevant Cabinet Member Sub:
Local Government Association – General Assembly	Leader	Leader
Lower Mole Partnership Steering Group	David Hawksworth Paul Kennedy Malcolm Ladell	
Health Liaison Panel (formerly Mid Surrey Inter-Authority Health Partnership)	Relevant Cabinet Member	Relevant Cabinet Member
Mole Valley Access Group	Mary Cooper Paul Elderton Tim Loretto David Mir	

Organisation	2018/19 Appointments	2019/20 Nominees
Mole Valley Business Forum	Simon Edge	
Mole Valley Local Committee (Politically Balanced: 3 Liberal Democrats 2 Conservatives 1 Independent	Rosemary Dickson David Hawksworth Mary Huggins Paul Kennedy Claire Malcomson Vivienne Michael Elizabeth Daly Paul Elderton Chris Hunt David Harper Malcolm Ladell Alan Reilly Charles Yarwood	
Norbury Park Liaison Group	Elizabeth Daly Malcolm Ladell Substitutes: Tim Ashton	
Police and Crime Panel (Liberal Democrat nominee)	Margaret Cooksey	
Projx	Mary Huggins	
Redhill Aerodrome Consultative Committee	Simon Budd	
Southern Building Control Partnership Board	N/A	Relevant Cabinet Member Sub:
Surrey Climate Change Partnership Member Group	Relevant Cabinet Member	Relevant Cabinet Member
Surrey Countryside Partnership Board	Relevant Cabinet Member	Relevant Cabinet Member
Surrey County Playing Fields Association	Relevant Cabinet Member Wayne Monkman	Relevant Cabinet Member
Surrey Hills Area of Outstanding Natural Beauty Board	Claire Malcomson Sub: John Muggeridge	
Surrey Leaders' Group	Leader	Leader
Surrey Rural Partnership	Relevant Cabinet Member David Mir	Relevant Cabinet Member

Charities - Four Year Appointments (except Fetcham United Charities which is a three year appointment)

Orgs	Current Representatives	Expiry of Term of Office	2019/20 Appointments
Ashted United Charities	Sheila Harris	May 2020	N/A
	David Hawksworth	July 2022	N/A
Bookham United Charities	Clare Curran	May 2019	N/A
	Jatin Patel	May 2021	
Dorking Charities	Mark Heath	May 2019	N/A N/A
	Mrs Lawrence	May 2021	
	Margaret Cooksey	May 2022	

Fetcham United Charities	Lynne Brooks	May 2020	N/A
	Paul Kennedy	May 2020	N/A
	Tracy Keely	May 2022	N/A
Leatherhead United Charities	Philippa Shimmin	May 2019	
	Tim Ashton	May 2019	
	Rosemary Dickson	May 2019	
Mickleham Almshouses	Mrs Gillian Hall	May 2019	Ken Wyatt
	Graham Brown	May 2019	Graham Brown

Surrey Leaders' Group Outside Bodies – Three Year Term

(Note: This Council can make nominations to the Surrey Leaders' Group, which will then decide on the appointments)

Organisation	Current Appointments		Nominations
SCC Wellbeing and Heath Scrutiny Board	Councillors Wright (Guildford) and Turner (Reigate and Banstead)	1 appointment for three years	
High Sherriff's Award	Councillor Parsons (Guildford)	N/A in 2019/20	-
Surrey Pension Fund - Investment Advisors Group	Councillor Elias (Tandridge) Councillor Mitchell (Elmbridge)	N/A in 2019/20	-
South East Reserve Forces and Cadets Association	Councillor Elms (Guildford)	N/A in 2019/20	-
Active Surrey Active Surrey Sports Partner Forum	Councillor Sarti (Guildford)	N/A in 2019/20	-
Surrey Civilian-Military Partnership Board	Councillors Cannon (Tandridge) and Gracey (Runnymede)	N/A in 2019/20	-
Surrey Countryside Access Forum	Councillor Billington (Guildford)	N/A in 2019/20	-
Surrey & Borders Partnership NHS Foundation Trust		1 appointment for three years	