

To the Members of the Executive.

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 18th April 2017 at 7.00pm** or at the conclusion of the Scrutiny Committee meeting, whichever is the later, for the transaction of the business set out in the following agenda.

Yvonne Rees  
Chief Executive  
6th April 2017

### **Members of the Executive and Portfolios**

**Councillor Vivienne Michael** - Leader of the Council

**Councillor Lucy Botting** - Wellbeing

**Councillor Lynne Brooks** - Finance and Investments

**Councillor Duncan Irvine**—Planning

**Councillor Howard Jones** - Transform Leatherhead

**Councillor Corinna Osborne-Patterson** - Communities, Services & Housing

**Councillor Michelle Watson** - Environment

**Councillor Charles Yarwood** - Deputy Leader, Property, Parking & Economic Development

*Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.*

*A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Executive only).*

### **AGENDA**

**1. Minutes**

To approve as a correct record the minutes of the Executive meeting held on 7th February 2017.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Disclosure of interests**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.



**4. Councillor Question Time**

-

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10.00am on the working day before the meeting.

**5. Report of the Scrutiny Committee**

-

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

**6. Refurbishment of Church Gardens, Dorking (Key Decision)**

5

Recommendation

That the Executive approve capital expenditure of £260,000 to refurbish the six emergency accommodation flats at Church Gardens, Dorking.

**Executive Member:** Councillor Corinna Osborne-Patterson

**Corporate Priorities:** Community Wellbeing

**7. Westcott Neighbourhood Development Plan**

9

Recommendations

1. It be agreed that the draft Westcott Neighbourhood Development Plan complies with the procedural requirements for preparation and submission as defined in the Town and Country Planning Act 1990 and Neighbourhood Planning (General) Regulations 2012.
2. The draft Westcott Neighbourhood Development Plan be published for a period of not less than six weeks during which people who live, work or carry out business in the Westcott Neighbourhood Area be consulted and given the opportunity to make representations.
3. Arrangements be made for the draft Westcott Neighbourhood Development Plan to be independently examined after the end of the consultation period.
4. That all representations received during the consultation be submitted to the examiner.

**Executive Member:** Councillor Duncan Irvine

**Corporate Priorities:** Environment, Prosperity & Community Wellbeing

- 8. Anti Social Behaviour (ASB) Enforcement Strategy (Key Decision)** 135
- Recommendation
- That the Executive adopt the Anti Social Behaviour (ASB) Enforcement Strategy and instruct officers to implement the Action Plan.
- Executive Member:** Councillors Lucy Botting & Michelle Watson
- Corporate Priorities:** Environment, Prosperity & Community Wellbeing
- 9. Surrey Local Flood Risk Management Strategy** 173
- Recommendation
- The Executive is asked to approve the Local Flood Risk Management Strategy 2017 - 2032
- Executive Member:** Councillor Corinna Osborne-Patterson
- Corporate Priorities:** Environment
- 10. Recommendations of the Planning Enforcement Panel** 189
- Recommendation
- The Executive is asked to consider the recommendations made by the Planning Enforcement Scrutiny Panel, as approved by the Scrutiny Committee on 14<sup>th</sup> March 2017 and decide whether they should be implemented or not.
- Executive Member:** Councillor Duncan Irvine
- Corporate Priorities:** Environment
- 11. Recommendations of the Tourist Information Panel** 199
- Recommendations
- The Executive is asked to consider the recommendations made by the Tourist Information Scrutiny Panel, as approved by the Scrutiny Committee on 14<sup>th</sup> March 2017 and decide whether they should be implemented or not.
- Executive Member:** Councillor Charles Yarwood
- Corporate Priorities:** Prosperity

## 12. Establishment of a Discretionary Rate Relief Working Group

211

### Recommendations

1. The Executive is asked to approve the establishment of a Discretionary Rate Relief Working Group of the Executive.
2. That the Working Group comprise five Members as follows – ( 3 Conservatives (one of whom will be the Leader or appropriate portfolio Holder), 1 Liberal Democrat and 1 Independent).
3. That the Working Group meets two or three times as necessary.
4. That the Working Group be asked to consider appropriate terms of reference at their first meeting and the Corporate Head of Service with responsibility for Democratic Services in consultation with the Leader be authorised to finalise the terms of reference.

**Executive Member:** Councillor Lynne Brooks

## 13. Urgent Items

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Simon Trevaskis on **01306 879384** or e-mail: [simon.trevaskis@molevalley.gov.uk](mailto:simon.trevaskis@molevalley.gov.uk)

**NOTE:** This meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.molevalley.gov.uk](http://www.molevalley.gov.uk)). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.