

Mole Valley District Council
Application for Discretionary Rate Relief

Please ensure that you have read the Guidelines for the Award of Discretionary Rate Relief before completing this application, and see overleaf for return address and/or contact details.

1. Name of Organisation:

Address of Property for which
application is being made

2. Particulars of the Organisation

- a) What are its main objectives and purposes? (a)
.....
.....
- b) Is it registered with the Charity Commissioners or the Minister of Education? If so please state Registration Number (b)
- c) If exempt from registration, please state grounds. (c)
.....
.....

3. Details of property for which relief is claimed

- a) Purpose(s) for which property is used (a)
.....
.....
- b) If the property is used for any purpose other than those of the applicant, please give details (b)
.....
.....
- c) Is the organisation registered with HMRC as a Community Amateur Sports Club? **Yes / No**
(Please delete as appropriate)

4. Briefly describe the benefits provided by your organisation to the local council tax payers, having reference to the corporate priorities detailed in the accompanying guidance notes:

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.....

Please continue overleaf

5. Copies of the audited accounts and balance sheets for the last two years are enclosed.
(If these are not available you must provide other financial information to support your application)

6. Does the organisation pay business rates in respect of any other premises **YES / NO**
(Please delete as appropriate)

If **YES** how many other premises does it pay business rates for:

(Further information may be required to process your application)

Please continue on a separate sheet should you feel there is insufficient space provided for any of your answers.

I hereby certify that the particulars given above are correct to the best of my knowledge and belief.

Signature..... **Capacity in**
which signed

Address

Date **Account Reference**

Contact Telephone Number

Please complete and return this form to:

**Revenue Section
Mole Valley District Council
Pippbrook
Dorking
Surrey
RH4 1SJ**

(Telephone No. 01306 879293) (Fax. No. 01306 879395)