

OFFICER DECISION

Decision: To agree the award of the contract for cash collection services

(i) Details of decision

The council requires a service for the collection, and banking, of cash from various council premises within the district, and from the car parks located within the district.

A full OJEU tenders was undertaken to let a contract with an initial term of three years, with the option to extend for a further period of no more than two years.

The tender from Jade Security Services achieved the highest overall score in accordance with the award criteria. The cost of the tender from Jade Security Services is £129,973 over the full duration of the contract, including the optional extension period. This cost is consistent with budgetary provision

(ii) Reasons for decision

The award of the contract, following the procurement, is a key decision and as such requires an Officer Decision before the contract may commence. The standstill period for the procurement will commence 03 August 2020. The Council will not enter into a contract before 1st September 2020, and the actual contract will not commence until 1st October 2020

(iii) Details of any alternative options considered and rejected

None.

(iv) Conflicts of Interest and any Dispensations Granted

None.

Decision taken by:

(i) **Name:** Rachel O'Reilly

(ii) **Job Title:** Executive Head of Service

Date of Decision: 1st September 2020

Date of Publication of Record of Decision: 1st September 2020