

## OFFICER DECISION

### Decision: Award of Contract

#### (i) Details of decision

To agree to the award of the contract for the supply and installation of two passenger lifts and two goods lifts at the Swan Centre, Leatherhead.

A full OJEU tender was conducted which resulted in Pickering's Lift Europe Ltd. achieving the highest overall score in accordance with the award/evaluation criteria of 70% price and 30% quality. The bid from Pickering's Lifts was costed at £386,592 which is consistent with the budget provisions.

#### (ii) Reasons for decision

The tender process was completed in November.

The Contract Standing Orders (CSOs) require that an Officer Decision is needed for the award of contracts with a value between £250,000 and £999,999.

#### (iii) Details of any alternative options considered and rejected

In June 2017 a further competition was undertaken using the only framework agreement available to local authorities for lifts. However, the tenders from the limited number of suppliers were either very weak or exceeded £700k. The procurement from the framework was abandoned in favour of a full competitive OJEU process.

#### (iv) Conflicts of Interest and any Dispensations Granted

None

#### Decision taken by:

(i) Name: Nick Gray

(ii) Job Title: Deputy Chief Executive and s151 Officer

Date of Decision: 1<sup>st</sup> December 2017

Date of Publication of Record of Decision: