

OFFICER KEY DECISION

Decision: Award of Contract to HA Marks Construction

(i) Details of decision

To award the contract for Works for Refurbishment of Swan Centre Retail Centre and Car Park on the basis that this was the most economically advantageous tender.

The procurement for this contract was an open procedure which was undertaken in accordance with the Public Contract Regulations 2015.

This contract is for the design and build refurbishment works to the north side of the Swan Centre shopping centre and car park in Leatherhead Surrey. The work is split into two phases. The works include structural works to the internal stairs and external stairs, refurbishment works to the existing toilets, refurbishment works to the public entrance and walkway, and the construction of a new retail unit. During the works the car park and the shopping centre will remain fully operational and open to the public.

The cost of the tender from HA Marks Construction is £923,690.40. The payment for which will be in stages, upon completion of the stages in the Specification. This cost is consistent with the budget approved by the Executive on 27 June 2017.

(ii) Reasons for decision

The tender and evaluation process was completed on 29 July 2018.

This procurement is a key decision, and as such requires an Officer Decision in order for the contract to be awarded.

(iii) Details of any alternative options considered and rejected

None

(iv) Conflicts of Interest and any Dispensations Granted

(Any conflict of interest declared by any Portfolio Holder consulted in relation to the decision to be recorded and any dispensations granted)

None

Decision taken by:

(i) Name: Emma Day

(ii) Designation: Executive Head of Service

Date of Decision: 1 August 2018

Date of Publication of Record of Decision: 1 August 2018

Date decision effective (i.e. 5 working days after date of publication of record of decision unless subject to call-in by the Scrutiny Committee): 9 August 2018